

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
I.P. ESTATE, RING ROAD,
NEW DELHI-110002

File No: A-51/3/2022-ADMIN

17.03.2022

Walk-in Interview

Indian Institute of Public Administration desires to engage suitable persons for two posts of Research Officer on contractual basis in the project on "**Designing, Developing and Implementing District Good Governance Index in UP: Replicating Good Governance Index**", as per details stated below:

S. No.	Post	Qualifications and Experience
1.	Research Officer (02 posts)	<p>Qualifications: Master's Degree or equivalent.</p> <p>Experience: 2-3 years in the related activities. (Preferably in the field of Public Administration/Governance/Public Policy/Management/ report writing).</p> <p>Expected Job Profile: Coordination with state organizations for data/information exchange, support to conduct of workshops, support in preparation of status reports and projects proposals, data collection & analysis under the guidance & reporting to Project Coordinator.</p> <p>Preferred Skills: Excellent DATA ANALYSIS (SPSS, Excel), Flawless communication skills (written, oral and presentation), Independent IT Skills (MS-Office and Internet).</p> <p>Expected Professional Attributes: Willing to travel (within India) and work on holidays/evening: willing to withstand project deadline pressures (as and when): A supportive team worker.</p> <p>Consolidated Remuneration: Rs.29,000/- p.m. (all inclusive).</p> <p>Duration: 06 months initially which may be extended depending upon need and performance.</p>

Interested candidates, who fulfill the above criteria, may walk in for the interview in Room No.16 at Indian Institute of Public Administration, I.P. Estate, Ring Road, New Delhi alongwith the original educational and experience documents and updated CVs by **02:30 P.M. sharp on Thursday, the 24th March, 2022**. Candidates reaching the venue after the scheduled time **shall not** be entertained under any condition. No T.A/D.A. will be paid for attending the interview.

NOTE: Due to Covid 19 (coronavirus) all candidates will follow the guidelines of Ministry of Home Affairs and Ministry of Health & Family Welfare of Government of India. The following guidelines may strictly be complied.

1. Use of Aarogya Setu App is advisable.
2. Physical distancing of at least six feet to be followed as far as feasible.
3. Use of face covers/masks and hand sanitizer are mandatory.
4. Entry will be allowed only to those candidates who pass the thermal screening.



Assistant Registrar (Admin)