



**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)



Vision

"To be a global leader in promoting good corporate governance"

Motto

सत्यं वद। धर्मं चर। इष्टकारे त्रेह त्रुपके। असेवेदं ह्यु त्रेह त्रुव।

Mission

"To develop high calibre professionals facilitating good corporate governance"

Engagement of Consultants on Contract basis for P&FP at ICSI, New Delhi

The Institute of Company Secretaries of India (ICSI) is a statutory body set up under an Act of Parliament, the Company Secretaries Act, 1980, to regulate and develop the profession of Company Secretaries in India. The ICSI invites applications for the following post on contractual basis:-

S. No	Name of Vacancy	Place of Posting	Number of Vacancies	Qualification
1.	Consultant (on contract)	ICSI, New Delhi	05	Associate Member of the Institute of Company Secretaries of India

Experience: Post Qualification Experience more than 2 years

Remuneration (consolidated): Rs. 40,000/- per month

Maximum Age: 35 years (As on 01.06.2022)

Period of Contract: The tenure for the position will be initially for a period of one year. The period of contract may be extended every year up to a maximum period of two more years based on the performance and the requirement.

Apply on: <https://placement.icsi.edu/PlacementApp/>

Work Profile:	Skills:
<ul style="list-style-type: none">➤ Analysis of various provisions of Corporate Laws➤ Drafting concept papers➤ Research work➤ Routine secretarial work relating to various meetings	<ul style="list-style-type: none">➤ Subject knowledge➤ Drafting and writing skills➤ Ability to interpret the amendments in the relevant subject➤ Application of Legal Provisions to situation

- The Cut Off date for all purposes (including Age, Qualifications & Experience etc.) for the above post is 01.06.2022.
- The "ICSI" reserves the right to increase/decrease the number of vacancies for the post, as advertised as per its requirement or not to fill up the above post as per its requirement or even cancel the whole process of recruitment without assigning any reason.

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