



भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड  
SECURITY PRINTING AND MINTING CORPORATION OF INDIA LTD.  
भारत सरकार के पूर्ण स्वामित्वाधीन  
WHOLLY OWNED BY GOVT. OF INDIA

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**Advt. No. 03/2023**

**Subject: Engagement of IT Infrastructure Consultant  
(Data Center Operations).**

Security Printing & Minting Corporation of India Limited (SPMCIL) is a Miniratna Category - I Central Public Enterprise wholly owned by Government of India started functioning as a Corporatized entity with effect from 13<sup>th</sup> January, 2006 under the administrative control of Department of Economic Affairs, Ministry of Finance having its registered and Corporate Office at 16<sup>th</sup> Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi-110001. The objective and the business of the Company is designing, manufacturing security papers, Printing Currency & Bank notes, Passports, non-judicial stamp papers, postage stamps and Minting of the Coins.

The Operational Units of the Company are strategically located across the Country having its four Mints at Mumbai, Kolkata, Hyderabad and Noida, four Currency / Security presses at Nashik, Dewas and Hyderabad, besides a high quality Paper manufacturing mill at Narmadapuram.

With the above background, the Company is looking forward for engagement of one IT Infrastructure Consultant (DC operation) on contract basis to be based in Data Center, Noida to look after concerned related work of the Company:

**IT Infrastructure Consultant (DC operation) :-**

**Eligibility criteria:**

**Essential Qualification:**

B.Tech/B.E. (IT/ECE/Computers/Electrical)/MCA with 17+ years experience in handling IT & Non-IT Infrastructure

OR

Diploma (IT/ECE/Computers/Electrical) with 22+ year experience in handling IT & Non-IT Infrastructure.

**Essential Experience:**

Experience with Unix/Linux/HP UX and windows server, MS-Exchange, video conference. Out of total experience minimum 5+ year experience in operating Tier III Data Center consisting of HP UX and Windows Environment.

- Should be able to handle cluster environment (HP UX).
- Should have ITIL V3 foundation certification.
- Should have knowledge of configuring CISCO routers, firewall and Layer II and Layer III switches and be able to handle Data Center independently
- Guide officials for smooth performance through coordination with different agencies.

**Age:** Less than 55 years as on 31.05.2023.

**Key Responsibilities:**

- Ensuring smooth working of all Servers/Networking devices/storage/ MS exchange and security devices like routers, firewall at Data Center (DC) and Disaster Recovery Center (DRC).
- Ensuring SAP connectivity at all Units including Corporate Office in SPMCIL.
- Regular monitoring of critical equipment installed at DC and DRC for necessary preventive maintenance.
- Maintenance of AMS, VMS, CA helpdesk and File Tracking System.
- Ensuring security of SAP IT infrastructure by managing Anti-virus and regular updation of patches, as per requirement.
- Ensuring smooth working of non-IT devices i.e. DG sets, PAC, LT Electrical Panel, UPS, Air Purifier, Fire Alarm system, etc.
- Co-ordination with all IT heads at Unit-level for smooth functioning of SAP system.
- Co-ordination with various agencies for smooth operation of the system.
- Regular reporting the overall status of IT infrastructure to SPMCIL senior management.
- Configuration and operation of Ms-Exchange server.
- Implementation of IT policy of SPMCIL.
- Any other responsibility assigned by management.

**HOW TO APPLY:**

1. The application has to be submitted online. Please visit the career section under "Discover SPMCIL" on the website [www.spmcil.com](http://www.spmcil.com) and apply on the link provided.
2. Before applying online, candidate should have a valid e-mail for registration verification process, latest Photograph

(size not more than 40KB in jpeg format) and signature (size not more than 40 KB in jpeg format) for uploading the same in the online application portal.

3. All the required documents related to Date of Birth, Education and Experience are to be uploaded as jpg/jpeg/pdf (size not more than 5MB for each document).
4. The application will be accepted through the online recruitment portal only and hard copies will not be accepted.
5. The link for online applications will be available from 15.05.2023 to 31.05.2023.

**GENERAL:**

- The appointment will be purely on contractual basis initially for One year and depending on the performance, it may be extended for another one year as per the requirement of company.
- The consolidated compensation (all inclusive) shall be Rs. 1,00,000/- per month.
- However, for any out station travel as per the requirement, with the prior approval of the competent authority, the travel eligibility shall be as applicable as per E-1 level.
- The selection will be as per the terms and conditions in this advertisement and the candidates will be shortlisted keeping in view their experience, profile, etc., and called for the interview.
- No correspondence will be entertained from the applicants who are not selected, either before or after the selection. The decision of SPMCIL would be final and binding.
- Management reserves the right to reject the application without assigning any reason. The recruitment process can be cancelled/ suspended/ terminated without assigning any reasons. The decision of the management will be final and no appeal will be entertained.
- SPMCIL Management reserves the right to increase/decrease the number of posts or to even cancel the whole process without assigning any reasons thereof.
- In order to regulate the number of candidates to be called for interview, if so required, SPMCIL Management reserves the right to raise the minimum eligibility standards/criteria, OR to relax the minimum eligibility criteria/standards.
- All eligibility conditions/Age etc. will be reckoned as on last date of receipt of applications.

- Canvassing in any form will result in disqualification.
- For any queries and doubts candidates may email on [recruitmentcell@spmcil.com](mailto:recruitmentcell@spmcil.com) for clarification.

Sd-  
(Siddharth Srivastava)  
Manager (HR)