



வ.உ.சிதம்பரனார் துறைமுக ஆணையம்

वी.ओ. चिदम्बरनार पत्तन प्राधिकरण

V.O.Chidambaranar Port Authority

(Ministry of Ports, Shipping & Waterways, Government of India)

Administrative Office, Harbour Estate, Tuticorin - 628 004

Tamilnadu

General Administration Department

Telephone : 0461 - 2352232

Email Id : secretary@vocport.gov.in

Website : www.vocport.gov.in

Advertisement for Engagement of contractual personnel in various discipline/fields

Advertisement Notice No:GAD-EST10ESTC(EST)/8/2023-GADsRDS (4389) Date:17.05.2023

Applications are invited for the following positions on contractual basis in V.O. Chidambaranar Port Authority.

CONSULTANTS

Sl. No.	Discipline/Field	Position	Number of Positions	Educational Qualifications & Experience	Monthly consolidated remuneration
1.	Finance	Senior Consultant	2	<u>Qualifications:</u> CA/CMA Final <u>Experience:</u> (i) Candidate should have Post qualification experience minimum 5 years. (ii) Experience in Govt. Sector, PSUs is preferable. (iii) Candidates should also have sound knowledge of SAP and MS Office.	Rs. 80,000/-
2.	Finance	Consultant	2	<u>Qualification:</u> CA/CMA Final <u>Experience:</u> (i) Candidates should have post qualification experience minimum 4 years and knowledge of Accounting, Taxation, Budgeting and Costing. (ii) Experience in Govt. Sector, PSUs is preferable. (iv) Candidates should also have sound knowledge of SAP & Advance MS Excel, MS Word and Power Point Presentation.	Rs. 60,000/-
3.	Communication & Network/	Consultant	1	<u>Qualification:</u> Graduate in Electronics & Communication engineering or its equivalent. <u>Experience:</u> Minimum 4 years experience in networking or telephone exchange & maintenance works.	Rs. 60,000/-

Sl. No.	Discipline/ Field	Position	Number of Positions	Educational Qualifications & Experience	Monthly consolidated remuneration
4.	HR/ Administration	Associate Consultant	2	<u>Qualification:</u> PG in Personnel Management/ Human Resource/ Industrial Relations/ Labour Relations from recognized University. <u>Experience:</u> Minimum 2 years experience in Administration / HR/IR/LR related works	Rs. 50,000/-
5.	Public Relations	Associate Consultant	1	<u>Qualification:</u> PG in Public Relations /Mass Communication/ Mass Media/ Personnel Management/ Human Resource/ Industrial Relations/ Labour Relations from recognized University. <u>Experience:</u> Minimum 2 years experience in relevant field.	Rs. 50,000/-
6.	Legal	Associate Consultant	1	<u>Qualification:</u> Degree in Law from a recognized National/ International University <u>Experience:</u> Minimum 2 years experience in relevant field.	Rs. 50,000/-
7.	IT	Associate Consultant	1	<u>Qualification:</u> Degree in B.E. (CS/IT), B.Tech (CS/IT), MCA, MS (IT), M.Sc (CS/IT) <u>Experience:</u> 2 year experience in Interface Developing/Networking/Cyber Security.	Rs. 50,000/-
8.	Environment	Associate Consultant	1	<u>Qualification:</u> (i)B.E./B.Tech in Civil Engineering/ including ME/M.Tech/M.sc in Environmental Engineering /Environmental Science and Engineering. <u>Experience:</u> 2 years in Environmental Management.	Rs. 50,000/-
9.	Horticulture	Associate Consultant	1	<u>Qualification:</u> Post Graduate in Forestry/Horticulture/Agriculture <u>Experience:</u> 2 years Experience in the relevant field	Rs. 50,000/-
10.	Architecture	Associate Consultant	1	<u>Qualification:</u> B. Arch. / M. Arch. <u>Experience:</u> 2 years Experience in the relevant field	Rs. 50,000/-

Sl. No.	Discipline/ Field	Position	Number of Positions	Educational Qualifications & Experience	Monthly consolidated remuneration
11.	Estate	Associate Consultant	2	(i) B.Arch/B.E./B.Tech in Civil Engineering and Post Graduate in Architect /Town and country planning/Planning Management. (ii) 2 years work experience in relevant filed.	Rs. 50,000/-

Upper Age Limit:

Senior Consultant : Upto 50 years
 Consultant : Upto 45 years
 Associate Consultant : Upto 40 years

Tenure of engagement : 2 years (subject to Annual Review)

YOUNG PROFESSIONALS
(Professional Interns and Junior Professional Interns)

Sl. No.	Discipline/ Field	Position	Number of Positions	Educational Qualifications	Monthly consolidate remuneration
1.	HR/ Administration	Professional Intern	3	PG degree in Personnel Management/ HR / IR / LR from recognized University.	Rs. 30,000/-
2.	Legal	Professional Intern	1	Degree in Law from a recognized National/ International University	Rs. 30,000/-
3.	IT	Professional Intern	2	Degree in BE (CS/IT) , B. Tech (CS/IT) MCA, MS (IT), M.Sc. (CS/IT).	Rs. 30,000/-
4.	Estate	Professional Intern	2	B.E. (Civil) with MBA	Rs. 30,000/-
5.	Civil	Professional Intern	4	BE (Civil) / B.Tech (Civil)	Rs. 30,000/-
6.	Mechanical	Professional Intern	3	Degree in Mechanical Engineer from a recognised university /institution	Rs. 30,000/-
7.	Electrical	Professional Intern	1	Graduate in Electrical & Electronics Engineering, or its equivalent.	Rs. 30,000/-
8.	Communication	Professional Intern	1	Graduate in Electronics & Communication Engineering or its equivalent	Rs. 30,000/-
9.	Material	Professional Intern	1	Graduate in Electrical / Mechanical Engineering, or its equivalent.	Rs. 30,000/-
10.	Communication Flotilla	Professional Intern	4	PG degree in Personnel Management / IR from a recognized National/ International University / Institution	Rs. 30,000/-

Sl. No.	Discipline/ Field	Position	Number of Positions	Educational Qualifications	Monthly consolidate remuneration
11.	Marketing	Professional Intern	1	MBA / Post Graduate Diploma or equivalent in any of the following discipline (i) Shipping (ii) Port Operations (iii) Logistics (iv) Supply Chain (v) Vessel Chartering and (vi) Marketing	Rs. 30,000/-
12.	Statistics	Professional Intern	3	B.Sc (Maths) /Statistics or B.A. (Economics) with certificate in MS office (to be proficient in statistics tools)	Rs. 30,000/-
13.	Survey	Junior Professional Intern	2	Diploma in Civil with Survey	Rs.20,000/-
14.	Mechanical	Junior Professional Intern	2	Diploma in Mechanical Engineering from a recognized University/institution	Rs.20,000/-
15.	Electrical	Junior Professional Intern	1	Diploma in Electrical & Electronics engineering, or its equivalent	Rs. 20,000/-
16.	Communication	Junior Professional Intern	1	Diploma in Electronic & communication engineering or its equivalent	Rs. 20,000/-
17.	Material	Junior Professional Intern	1	Diploma in Electronic & Communication engineering or its equivalent	Rs. 20,000/-
18.	Medical	Junior Professional Intern	4	Diploma in (CS/IT) / Computer Applications	Rs. 20,000/-

: Upto 30 years

Upper Age Limit

Tenure of engagement

: Period of engagement is 1 year with provision to extend upto 2 years (Subject to Periodic Review)

Skill set required:

1. Report writing
2. Presentation skills
3. Framing timeline & Road Map
4. Critical Analytical skills
5. Proficiency in MS office

Note:

- i) The number of positions mentioned above are provisional and may vary at any stage of engagement process.

- ii) Candidate must possess the essential qualifications mentioned against each post.
- iii) Qualifications mentioned above should be from any of the recognized Indian Universities duly approved by the UGC. The candidate must possess valid Mark-sheet/Degree/Diploma/Certificate/Membership of the necessary qualification and Experience **as on 30.06.2023**.
- iv) The eligibility criteria specified herein are the basic criteria for applying for the post.
- v) Candidates must necessarily produce the relevant documents pertaining to discipline/field, nationality, age, educational qualifications, etc. in original along with a photocopy thereof in support of their identity and eligibility as indicated in the application form at any time of engagement process.
- vi) No change of discipline/field will be permitted at any stage after submission of the application.
- vii) Candidates should possess a valid e-mail ID and mobile phone number. Candidates are advised to keep their e-mail ID/mobile no. alive during the engagement process.
- viii) Candidates with qualifications acquired through Distance Learning mode /Part time mode /Correspondence mode shall not be considered.

Selection Procedure: -

- (i) In case of Senior Consultant, Consultant, Associate Consultant, selection will be based on the marks allotted for Educational Qualifications, Experience and Interview in the ratio of 60:25:15
- (ii) In case of Young Professional (Professional Interns and Junior Professional Interns) selection will be based on the marks allotted for Educational Qualifications and Interview in the ratio of 85:15
- (iii) The merit list (s) will be uploaded on VOCPA website www.vocport.gov.in.
- (iv) The provisionally selected candidates will be informed for document verification through registered E-mail ID. VOCPA is not liable for delay /loss or non- receipt of E-mail due to incorrect /false/change of registered Email ID.
- (v) If the applicant on the merit list does not remain present on the specific date of reporting for document verification or the details declared by candidate while applying is found incorrect /false / incomplete, his/her

candidature will be rejected and the next applicant (s) on the merit list will be considered.

- (vi) Representation of the applicant in above circumstances will not be entertained.

How to Apply

(1) The applicant shall take a print out of the Application Form (Annexure I) available at V.O.Chidambaranar Port Authority (www.vocport.gov.in) and send the same duly filled in along with recent passport size photograph affixed on the right hand corner of the application and self attested copies of education/experience/age certificate so as to reach the same **on or before 30.06.2023** at the following addresses:-

The Secretary,
V.O.Chidambaranar Port Authority,
Administrative Office Building,
Harbour Estate,
Tuticorin – 628 004.

(2) V.O.Chidambaranar Port Authority shall not be responsible for any postal delay /loss in transit in submission of the application within specified time. No request in this regard will be entertained. Incomplete applications or applications received late shall be summarily rejected.

Instructions:

1. Any canvassing directly/indirectly by the applicant may disqualify his/her candidature.
2. The candidature of applicant would be provisional and subject to subsequent verification of certificates/testimonials. In case it is detected at any stage of engagement or thereafter, that a candidate does not fulfil the eligibility norms and /or that he/she has furnished any incorrect/doctored/false information/certificate /documents or has suppressed any material fact (s), his /her candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement, his/her engagement is liable to be terminated.
3. No Travelling, Boarding or lodging expenses are admissible to the candidates for participating in selection process or for joining at place of posting (in case of selection).
4. V.O.Chidambaranar Port Authority reserves the right to increase /decrease the number of positions advertised.

5. V.O.Chidambaranar Port Authority reserves right to accept or reject any application without showing any cause/reason what so ever.
6. V.O.Chidambaranar Port Authority reserves the right to restrict the number of candidates for short listing for engagement.
7. V.O.Chidambaranar Port Authority has no obligation to offer permanent employment to personnel during and/or after the completion of their contractual engagement period nor the contractual personnel can claim right for employment on the grounds of completion of their engagement.
8. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance, or rejection of the applications, number of candidates to be taken, mode of selection, cancellation of the selection process either in part or full etc. No correspondence will be entertained in this regard.
9. For any doubts, candidates may send their queries at e-mail ID: secretary@vocport.gov.in.

Sd/- 17.05.2023
Secretary
V.O. Chidambaranar Port Authority

PROFORMA

Affix
recent
passport
size photo

BIO-DATA

	Position applied for	:	
Advertisement No. _____ dated _____			
1.	Full Name (in block letters)	:	
2.	(a) Address for communication	:	
	(b) Telephone No./Mobile No.	:	
	(c) e-mail address	:	
3.	Date of birth	:	
4.	Age as on _____	:	
5.	Educational and Professional Qualifications	:	
		:	
		:	

6. Details of employment /experience in Chronological order:_____

Name of the organisation	Post held	Monthly Pay	From	To	Nature of Duties

7. Language Proficiency

	Language	:	Speak	Read	Write
(i)	English				
(ii)	Tamil				
(iii)	Hindi				

8.	Qualifications in support of Skills	:	
9.	Any other relevant information	:	
10.	Suitability for the post	:	
11.	Enclosures	:	

Date:

(Signature of the Applicant)